

## **Board of Directors' Meeting**

Wednesday, January 8, 2014, 7:00 p.m.

Riverside Churches, 3191 Riverside Drive, Ottawa

## **MINUTES**

### **Board Members Present:**

Jeff Atkinson – Vice-president  
Carolyn Gauthier - Director  
David Hutchinson - President  
John Kruithof - Secretary  
Barbara Squire - Treasurer

### **Public:**

Marvin Kaplansky  
Erwin Dreessen

### **1. Welcome**

David Hutchinson opened the meeting.

### **2. Approval of Agenda**

M/S J. Atkinson/J. Kruithof that amended agenda be adopted. Carried.

### **3. Approval of Minutes**

M/S J. Atkinson/B. Squire that December 4, 2013 minutes, including the names of rink operators, be approved. Carried.

### **4. President's Report and Actions Taken**

- a) **Room rental:** The Riverside Churches are looking to add a 7' projection screen in Room 5. This would be desirable from our point of view. Our current budgeted contribution for room rental is \$250 annually. A new screen costs perhaps \$300-350 (to be confirmed).
- b) **Continue FCA membership?** M/S J. Kruithof/J. Atkinson that FCA membership be continued. Carried. It was suggested that FCA Google Group be used to keep RPCRA informed.
- c) **Bylaw revisions required in the coming year:**
  - 1) Requirement for full audit every 5 years is becoming expensive;
  - 2) New provincial legislation may require updates to our bylaws.
  - 3) Monthly public Directors meeting consumes a lot of time and energy that might be put to use elsewhere;Decision by Board is needed on recommended bylaw changes, and any changes need to be approved at a "General Meeting" before being implemented.
- d) **Scotia Community Account Plan \$2.50 per month = \$30 per year**  
M/S J. Kruithof/C. Gauthier that "The Board approves the creation of a second bank account for the purpose of reducing risk on Paypal usage. For the first year the additional

basic monthly fee will be paid from the funds already allocated for website improvements.” Carried.

**5) River Ward Councillor Maria McRae’s Report**

Copies received of Councillor’s report to the Riverside Park Community dated January 8, 2014. As is the normal procedure, this report will be available on the RPCRA website.

List of concerns brought to the councillor’s attention (Minutes 2013-12-04) were responded to in an e-mail to the President (see Appendix to these minutes).

In order to take full advantage of the City’s electronic services, residents are encouraged to approach the city directly at 311 or online at [serviceottawa.ca](http://serviceottawa.ca)

**6) Committee Reports:**

Board Administration and City Liaison: Details reported above under item “President’s Report and Actions Taken”.

Communications: J. Atkinson contacting organizations having events in the community (e.g. HOPE volleyball, Dragon Boat festival). Updated flyer is being prepared.

Finance: B. Squire will review financial details and pay insurance.

Victoria Day Committee: Although unable to attend, K. Howard had e-mailed update to the Board re Victoria Day planning for picnic and fireworks. (see Appendix B)

Transportation: Details needed on widening of Airport Parkway, status of Walkley off-ramp, and noise mitigation measures. Urgent need for input to City committees.

Environment: Sawmill Creek to be affected by widening of Parkway.

**7) New Business**

C. Gauthier issued a general invitation to the General Vanier School 50<sup>th</sup> Anniversary party, Saturday February 8<sup>th</sup>. Doors open at 5pm with the music starting at 5:30ish.

**8) Termination of Meeting.**

**Appendix A – Councillor McRae’s office responded to emailed inquiries from the RPCRA:**

Inquiry 1: Concerns that snow plowing of Hobson/Egan/Garner limits passage;

Answer 1: Managers of the area are continually investigating this area and will be sure to make sure both sides of the streets are accessible.

Inquiry 2: St. Patrick’s stairway lights illuminate Hobson/Egan. Anti-glare solution?

Answer 2: Have spoken with the management and they are going to see what can be done.

Inquiry 3: St. Patrick’s has noisy exhaust fan facing residences;

Answer 3: Have spoken with the management and they are going to see what can be done.

Inquiry 4: Why are lights at Terry Fox on when facility not in use?

Answer 4: The lights are on timers – The only lights that are currently on are on the West field and the Hill light. These are on timers and turn on at 5 pm and are set to go off at 11 pm.

The West Field lights are adjusted to provide only minimum light with only 3 of the 8 lights activated. This partial lighting is for security since there are park users going to the sledding hill.

Starting this month, the Main Field and North Field lights will be on until 10 pm Monday – Friday to run the ski program. The lights have also been adjusted so that only partial lighting is used.

Inquiry 5: Ongoing communication welcomed on potential Norberry development;

Answer 5: We have been trying to contact the developer to see when we can host a public meeting, once we have any information, we will let you know right away.

Question 7: Ernie Calcutt Park has a "Dogs allowed" designation, meaning that dogs can be off-leash and tend to defecate "unscooped" in the large wooded areas of the park.

Answer 7: This issue is still being looked into and I will have a better idea for next month’s meeting.

## Appendix B – Status of Victoria Day Planning

### **REPORT**

#### **Victoria Day Fireworks and Community Picnic Committee**

To: RPCRA Board  
Date: Wed. Feb. 4, 2014  
From: Karin Howard

Since our last meeting:

1. our pyrotechnician is committed at no fee, but cost of \$4,500 - \$5,000, unless we reduce the amount of fireworks he recommends (thanks to Barb for the referral)
2. Mooney's Bay Park is tentatively booked for May 18 and 19, 2014 (rain date)
3. the formal application to book the park has been received by City staff
4. the SEAT application is completed and submitted;
5. meeting in early March planned at Mooney's Bay to agree on site plan, and requirements
6. we need RPCRA agreement to commit funds in case the event does not break even; so need a MOTION for next meeting
7. Draft Budget:  
Expenses: \$5,000 for fireworks, \$1,000 for paramedics, cops, lifeguards, permits, misc.  
Income (possible): \$2,000 City events grant, \$500? sponsors, \$500? donations for Pass the Hat. If we sell hamburgers and hot dogs, and get them donated, we could earn much more.

Karin Howard