

MEETING MINUTES

Riverside Park Community Association

Wednesday, 13 September, 2023

Location: Hybrid meeting

Board members attendance	
Dave Coyle, President Gabriel Gonzalez, Secretary Kevin Wolfe	Terry Wood, Director Rob Vhoven, Director

1. Welcome and introduction

1.1. Dave called the meeting to order reviewed meeting rules, checked for quorum, and acknowledged that the meeting was taking place on the unceded land of the Algonquin people, and reviewed the agenda (published on the website).

1.2. Dave also recognized that this was the first hybrid meeting with participants meeting in person at the Riverside Church while others followed online and apologized for possible technical issues.

2. Minutes and Agenda

2.1. Approval of the agenda

Dave reviewed the agenda as proposed.

2.3. Financial report

**For technical reasons, the details of the financial report were inaudible online. Details of the report are available online at www.riversidepark.ca*

3. Councilor's report

** In the Councilors absence, his report was presented by Mr. Andrew Sutton. For technical reasons his report and any subsequent conversation/comments were inaudible online. Please find the details of his report [here](#).*

4. Preparation for the AGM

4.1. Board members had a conversation on the preparations for the October 2023 AGM. The roles of different board members were discussed, including the creation of a formal Nomination Committee composed of Terry



and Tony, and communication efforts to drive membership and participation in the meeting, including the preparation of a survey, a mass mailing campaign and other visibility efforts (i.e. posters on mailboxes).

4.2. Dan Hamilton offered to contact other community associations to get a sense of their outreach efforts.

5. Next Meeting: Wednesday, October 25th, 2023 – 7:00 p.m.

6. Adjournment

Dave moved a motion to adjourn the meeting. It was unanimously approved.

Motion carried.

END.