



## **Riverside Park Community and Recreation Association (RPCRA)**

Board of Directors Meeting

**7:00pm**

**Wednesday September 7, 2011**

Riverside Churches

3191 Riverside Dr. Room 5

### **Agenda**

1. Welcome
2. Approval of Agenda and Minutes
3. Councillor's Report
4. Presidents Report
  - Cleaning up the Capital neighbourhood event - Fall
  - Analysis of Events this summer – including time for feedback
  - Daycare at Riverside Churches community consultation
  - Blades
  - Vacant/abandoned properties in RPCRA area
  - City of Ottawa ash tree replacement program
  - Crime Prevention Ottawa, Youth Art Project
  - Membership Drive in September/October
  - RPCRA BBQ in late September
  - Vacant Secretary position – volunteers and nomination
  - Annual General Meeting (AGM), Executive positions and Vacant Board positions
5. Treasurer's Report
6. Committee Reports
7. New Business
  - New Development Committee
8. Roundtable
9. Adjourn

Next meeting of the RPCRA will be held Wednesday October 5, 2011 at 19:00.

## Riverside Park Community and Recreation Association (RPCRA)

Board of Directors Meeting

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Riverside Churches

3191 Riverside Dr. Room 5

### Minutes

#### Board Members Present

Teresa Reeve - President  
Louise Robert – Vice-President  
Bill Smith – Past President  
Howard Keck – Treasurer  
Barbara Squire – Director  
Tom Babcock – Director

#### Members Present:

(Sign-in sheet available)

#### City representatives

Maria McRae

#### Board Members Absent

Andy Pinsent - Director  
Amanda Yorston – Director  
Matthew Cragg – Director

#### 1 Welcome:

Teresa Reeve opened the meeting at 19:05.

#### 2 Approval of Agenda and Minutes:

Motion to approve the agenda was moved by Louise Robert and seconded by Howard Keck. Passed. The approval of the August Minutes was delayed until the next meeting.

#### 3. Councillor's Report

Councillor Mc Rae read her report. (The report will be attached below when received electronically). A series of questions ensued regarding:

- The schedule for removing the ash trees allows for the City to remove the sicker trees first. The City will also ensure that a diversity of trees will be planted as replacements.
- The security of the path along the O Train at Brookfield was once again called into question and questions about by-law infractions were raised.
- There will be no widening of Riverside Drive between Hunt Club and Walkley.
- The Lebanese Festival's tent placement helped in dampening the sound during this year's event.
- There are no plans to widen the bicycle path on Riverside Drive after Walkley.
- Discussions regarding the City's long term planning regarding the creation of

public spaces to hold major events over and above what developers propose in their site plans. The discussions did not reach a conclusion.

- There are no specific plans for the Bayview property yet but there will be limitations on what can go there put on by the City.
- Plans regarding the removal and emptying of garbage bins in the area. A follow-up will be done.
- The fate of the 2 vacant buildings in the area. Councillor McRae will look into this issue.

#### **4. President's Report**

Teresa Reeve announced that the RPCRA will hold a BBQ in late September early October to thank the volunteers for their work. A proper venue will be identified and made public.

The planning of the AGM is underway. T.R. announced that there were several openings on the BOD.

The RPCRA wants to create a panel of experts to assist in the developing of its positions. Expertise in architecture, engineering and other areas is being sought.

Teresa Reeve revisited the issue of the Blades and expressed her frustrations about the non-responsiveness of the City. Councillor McRae made it known that the Ottawa Mayor was inclined to leave the 2 existing blades in place but not to place new ones as requested.

Teresa Reeve requested Jeanette Caron present the Youth Art Project, a project sponsored by the City and organized by the RPCRA whereby Bell Canada, the RPCRA and a youth camp for underprivileged children partnered to paint designs for the Bell boxes in the area to prevent graffiti. Teresa thanked Jeanette Caron for her work and her dedication throughout the summer to make the project a success. There will be a dedication ceremony after the boxes are completed.

#### **5. Treasurer's Report**

Howard Keck presented his financial report. A motion to pay an honoraria to rink volunteers was moved by Howard Keck and seconded by Louise Robert. Passed. Other items included the payment for snow-plowing and a donation to the Riverside Churches.

#### **6. Committee Reports**

The only Committee to report was the Communication Committee (Report below). The main issue is the membership drive and the use of student volunteers. The chair of the committee submitted a budget of \$2,050.00 for the coming year.

#### **7. Roundtable**

A number of issues were raised and discussed.

- The new bus routes were discussed. More specifically the buses along Hog's Back and Ridgewood and the 87 overcrowding. Councillor McRae asked that the RPCRA stay away from specific changes but prepare a comprehensive plan on the new bus routes that would take the long term view.

- The Dragon Boat organizers will be asked to remove their garbage more promptly next year.
- The issue of additional car traffic and the noise brought by the St-Elias daycare was discussed.
- The issue of what to do with the money given by the Hope tournament for the Mooney's Bay Park was discussed and referred to the Environment Committee.
- City courses on planning were brought up.
- The creation of an RPCRA New Development Committee was brought up. The committee would not oppose development but make recommendations for responsible development in our area. The committee will be mandated to look at zoning, the preservation of the existing community, etc.
- Councillor McRae spoke of an overreaching plan for the area and related that there were no in-fill development planned for the the specific sites mentioned.

Howard Keck moved to adjourn the meeting. Seconded by Bill Smith. Passed

## Reports

### 1) Councillor McRae's Report (to come)

### 2) Communication Committee

Meeting of the Communications Committee  
29 August 2011  
Minutes

Present: Irene Ross, Eta Schneiderman, Joanne Lynch, Louise Robert

Priorities were discussed and it was agreed to continue working on the ones put forward earlier this year.

#### 1) Tri-Annual Newsletter

Members discussed the pertinence of the Newsletter.

- The format would be both electronic to be sent to all members and also posted on the website. I
- It was also agreed to print a few copies to hand out to new and prospective members.
- The look would be colorful and not too busy
- It would be published 3 times/year with the possibility of a special edition if the need arose.
  - **Welcome back September Newsletter:** Introductory issue, how to be a member, etc summarize the festivals, give priorities and issues for new year
  - **Post Christmas Newsletter:** Planned events, updates on current issues and priorities
  - **Spring Wrap-Up Newsletter:**

**Volunteers: Eta and Joanne**

**Budget: \$500.00** Printing of Newsletter (100 copies x 3 + 1 special issue = 400 colour copies).

#### 2) Website

Under control with Jeanette for posting  
Ask members to review for comments

**Volunteer Louise**

**Budget: Gift for Jeanette**

#### 3) Membership Drive

Members discussed the difficulties of holding a membership drive but reiterated their commitment to it. The idea of using high school students to distribute fliers was important and will be explored. It was decided to work on 2 fronts in the winter of 2011-12

- 1) Write an article in EMC to introduce the RPCRA (no cost) and provide information about joining.

- 2) Print a one page flyer introducing the RPCRA and its membership Drive.
  - a. The flyer will give details on how to pay on-line
  - b. Students to deliver it door-to-door with a short introduction and a way to collect names
  - c. Personally contact the individuals who expressed an interest
  - d. Use new contact to identify block members
  
- 3) Start new campaign

**Volunteers**

Eta will contact high schools to find out about the Volunteer program

Louise will talk with Jeanette for on-line payment and will draft a Newsletter

**Budget: \$1,500.** Membership Package for all students.(5,000 copies)