



## Riverside Park Community and Recreation Association (RPCRA) Board of Directors' Meeting

**Wednesday February 1, 2012**  
Riverside Churches  
3191 Riverside Dr., Room 5

### Minutes

#### **Board Members Present:**

Tom Babcock – Secretary  
Jean Emmell - Director  
David Hutchinson – Director (elected Vice  
President during the meeting)  
Sandra Kearns – Director  
Nicole Portelance – Director  
Andrew Pinsent – Director  
Bill Smith – Past President

#### **Members Present:**

(Sign-in sheet available)

#### **City representative(s):**

none

#### **Board Members Absent:**

Teresa Reeve - President  
Barbara Squire – Treasurer  
Richard Mowry - Director

#### **1 Welcome:**

Tom Babcock (in the chair) opened the meeting at 19:02.

#### **2 Approval of Agenda and Minutes:**

Election of Vice President by Board members was added to the agenda, following approval of the minutes. Motion to approve the agenda, as revised, was moved by Bill Smith and seconded by Jean Emmell. Passed. The minutes from the January 2012 meeting were submitted for approval. Motion to approve the minutes was moved by Nicole Portelance and seconded by Sandra Kearns. Passed.

#### **3 Election of Vice President:**

The chair asked board members present if any were willing to stand for election to the VP position. David Hutchinson responded in the affirmative. Motion by Nicole Portelance and seconded by Bill Smith that David Hutchinson be elected to the position of Vice President, for the remainder of the current RPCRA year. Passed. David then assumed the chair.

#### **4 President's Report:**

None.

## **5 Councillor's Report:**

Maria McRae's report was tabled.

**ACTION: Secretary to request electronic version for distribution**

## **6 Treasurer's Report:**

Treasurer had submitted a brief update on financial activity since the previous meeting.

## **7 Committee Reports:**

- The Transportation Committee report was presented and discussed.
- RPCRA transportation committee met and reviewed city transportation study, as it relates to traffic flows in the RPCRA catchment area. "Cut-through" traffic a problem in a few areas. Potential for significantly increased traffic on Riverside Drive if Prince of Wales Drive is widened, according to city study.
- Discussion continued on the "Distillery Warehouse" housing development near the Walkley transit station. While not within the RPCRA boundary, it may have an impact on local traffic flows within RPCRA territory. The possibility of future changes to the Airport Parkway on/off ramps and their impact were also noted, for further consideration. Impact on available street parking was also noted.
- Issues with improper truck traffic on Hogs Back route were noted by Jean Emmell. Bridge not rated for heavy, frequent truck loads.
- Discussion about how much effort to expend on issues outside RPCRA area. Summary: it can be useful to know of activities occurring in adjacent areas, but care must be exercised to remain focussed on issues within the association's boundaries.
- The Transportation Committee was commended by Jean Emmell on the quality of its report on OC Transpo route issues, submitted to the city. David Hutchinson noted that much of the work was done by Teresa Reeve and Jeannette Caron.
- The Communications Committee report was presented. The strategy, which includes the development of the website, and newsletter production was presented by Sandra Kearns. However, Sandra questioned whether fundraising was an appropriate role. The latter is very time-consuming. It was suggested that the Finance Committee might be a better fit. The issue was deferred to the next meeting for further discussion.
- Discussion ensued about website update needs, and caution about having too many editors with direct access. A question was raised about whether there is a back-up protocol. Need for an updating template, e.g. committee reports.
- Involvement of a high school student in the website was also raised. Suggestion made to contact Brookfield High School again to improve links with students.
- The Rink Committee report was tabled for information.

## **8 New Business**

- Jean Emmell raised the issue of the work of the RPCRA Land Use and Development Committee. Jean's perspective was that with the short timeframes, sending everything to all would be ineffective. Several board members had questions about how this worked and whether the President would be able to provide the necessary double check on the paperwork (and implicit approval of the RPCRA) sent to Maria.
- There was concern expressed that no new parking spaces at St. Patrick's Home, with the expansion, combined with the re-routing of OC Transpo bus service away from the Home, may mean that some parking will divert to side streets.
- Potential future development plans for the former Bayview school property remain a concern of the RPCRA.

## **9 Termination of Meeting**

Jean Emmell moved that the meeting be terminated. Passed. Meeting terminated at 20:23.

Secretary to the Board