



Riverside Park Community and Recreation Association (RPCRA) Board of Directors' Meeting

Wednesday May 2, 2012
Riverside Churches
3191 Riverside Dr., Room 5

Minutes

Board Members Present:

David Hutchinson – Vice-President
Barbara Squire – Treasurer
Sandra Kearns – Director
Bill Smith – Past President
Andrew Pinsent – Director
Jean Emmell - Director

Members Present:

(Not available)

City representative(s):

Maria McRae
River Ward City Councillor

Board Members Absent:

Teresa Reeve – President
Nicole Portelance – Director
Richard Mowry - Director

1. **Welcome:** Meeting opened at 7:00 p.m.

Dave welcomed everyone and announced that Teresa Reeve has resigned from the RPCRA board as President, for personal reasons. On behalf of the RPCRA and the community, he thanked Teresa for her contributions and leadership.

Dave told the board and the audience that there was an urgent need to look for new members for the board, as there are two empty Director positions now.

It was suggested that Dave as Vice-President should take over the President role in the interim. There was a short discussion of whether the RPCRA bylaws took care of this scenario permanently or just as an interim step. Dave agreed to act in the President's role temporarily due to the "inability of the President" but pointed out that the Vice President and President positions could not be held by the same person according to the bylaws.

Maria McRae offered to have the Deputy Legal Counsel for the City provide Dave with information on the legalities for the Association and the role of board members.



2. Approval of Minutes and Agenda

Agenda: Jean made a motion to revise the agenda to defer New Business topics proposed by Teresa and replace with a discussion on new Directors and to add a report on the Ottawa Planning Summit which he attended. It was also proposed to move Councillor McRae's report before approval of the minutes on the agenda, as she needed to leave the meeting earlier. Bill seconded the motion.

Minutes for December 7, 2011 and April 4, 2012: (after Councillor McRae's report)

Jean made a motion to accept both sets of minutes. Barb asked for a revision to change her from present to absent for the December meeting. Also was necessary to change Sandra to absent for the April meeting. Andrew seconded the motion.

3. Councillor's Report:

Councillor McRae presented her monthly report to the RPCRA. The Councillor's report can be found at www.riversidepark.ca/htm/riverward/monthly_reports

4. Treasurer's Report:

Barb reported that RPCRA was still expecting some payments from the City for the rinks. Net Income to March 31 is \$1648.10. Barb mentioned that any receipts or expenditures must be given to her by June 6, as the fiscal year ends on July 31 and the books must be closed and balanced by then.

5. Committee Reports:

No new business.

6. President's Report

Dave read Teresa's report which included a number of recommendations for the Association. As a result of her resignation it was recommended that these items be reviewed and discussed sometime in the future.

7. New Business

Ottawa Planning Summit: Jean gave an overview of the Ottawa Planning Summit. Information about the Summit can be found at: http://ottawa.ca/en/city_hall/planningprojectsreports/planning/planningsummit/

8. Roundtable

Jean issued an open invitation to the membership to join the Board of Directors.



In response to concerns about truck traffic raised at the April meeting, Dave reported that he had talked to the Superintendent of the Pomerleau construction site at the St. Patrick's home about trucks driving through the neighborhood in order to approach the site northbound on Riverside Drive. The Superintendent was cooperative and said that he had raised the issue with his suppliers previously and would do so again at a meeting the next day (May 1). He said that the truckers should all know that they would get a ticket if caught driving through the neighborhood.

Sandra mentioned that there is a need to find some boxes of RPCRA records previously kept by Louise Robert (ex board VP) as they contain information needed by the board.

Barb was contacted by lawyers representing the Corporation's insurance for more information regarding the incident that took place at Pauline Vanier Park in February 2009 where two volunteers were injured. Barb followed up with the lawyers last week regarding this matter.

9. Termination of Meeting

Jean motioned to adjourn the meeting, Andrew seconded. The meeting adjourned at 8:45 p.m.

10. In-camera Session

Following the public meeting, the board met briefly in-camera for discussion purposes only. No motions were passed.

Minutes recorded by Sandra Kearns.