



Riverside Park Community and Recreation Association (RPCRA)

Board of Directors' Meeting

Wednesday September 5, 2012

Riverside Churches 3191 Riverside Dr., Room 5

Minutes

Board Members Present:

Jean Emmell – Director
David Hutchinson – President
Sandra Kearns – Director
Ken Leese - Vice-President & Secretary
Andrew Pinsent – Director
Nicole Portelance – Director
Bill Smith – Past President
Barbara Squire – Treasurer

Members Present:

Marvin Kaplansky

City Councillor's Representative:

Nichole Hoover-Benasz

1. Welcome

David Hutchinson welcomed meeting attendees at 7:00 PM and indicated a desire to finish the meeting by 8:30 PM.

2. Approval of Agenda

A motion to approve the agenda as revised was made by Sandra Kearns and seconded by Nicole Portelance. Motion carried.

3. Approval of Minutes

A motion to approve the June 6 2012 minutes was made by Sandra Kearns and seconded by Bill Smith. Motion carried.

4. President's Report

- Richard Mowrey resigned on June 9, 2012
- Festivals were very active over the summer (HOPE, Dragon Boat, Lebanese, Folk Festival)
- Two informal board get-togethers occurred over the summer
- The RPCRA sent a message of support to the City for increasing the funding for combating Emerald Ash Borer
- Board candidates for the coming year were solicited e.g. Environment
- Improved electronic infrastructure (e.g. email) was recommended



5. River Ward Councillor's Report:

The Councillor's report (presented by Nicole Hoover-Benasz) can be found at www.riversidepark.ca/htm/riverward/monthly_reports/2012/2012-09-05_Report_to_Riverside_Park.pdf

6. Committee Reports and Discussions

Finance Committee and Treasurer's Report

A motion to approve the annual financial statements was made by Jean Emmell and seconded by Sandra Kearns. Motion carried.

Annual financial statements will be formally presented for approval at the October AGM.

Barbara Squire agreed to create a list of significant Association assets and provide a copy of the current insurance policy.

Board Administration / Secretary's Report

A motion to clarify the Association boundaries (below) was made by Jean Emmell and seconded by Andrew Pinsent. Motion carried.

The Board interprets Bylaw Section 10.2 as follows:

10.2 Where possible, two members of the Board of Directors shall be from each of the five residential areas listed below within the Corporation neighbourhood:

- .1 Riverside Park East, located north of Walkley Road and east of the railway right-of-way
- .2 Riverside Park West, located north of Walkley Road and west of the railway right-of-way
- .3 Riverside Park Southeast, located south of Walkley Road and east of McCarthy Road
- .4 Riverside Park Southwest, located south of Walkley Road, west of McCarthy Road, and east of the railway right-of-way
- .5 Revelstoke, located south of Walkley Road and west of the railway right-of-way.

Communications Committee

A discussion of the <http://riversidepark.ca/> web site proposed some improvements to the web site for consideration by the Communications Committee.



Environment Committee

The former Environment Committee chair, Richard Mowrey, resigned on June 9 2012. Bill Smith volunteered to act as chair and Andrew Pinsent volunteered to act as backup.

There was also discussion related to (re)establishing a Safety Committee; this could be an agenda item for a future meeting at which a motion could be proposed.

Land Use and Development Committee

18 minor variances in full compliance with no neighbour objections; all were approved by the City. David Hutchinson volunteered to act as backup to Jean Emmell.

Rink Committee

Barb reported that she is waiting for a call back from the City about timing for the issuance of cheques in payment for managing the rinks last winter, and indicated she will follow up regarding submission of rink reports by volunteers.

Bill Smith and Andrew Pinsett volunteered to act as backups for the Rink Committee.

Special Events Committee

Nicole distributed a draft festival community feedback survey for review which was discussed.

A discussion of possible donations from future festivals was made; no formal motion was made.

Transportation Committee

Nothing to report.

7. Nomination Committee

A motion to appoint Sandra Kearns as the Nomination Committee chair was made by Nicole Portelance and seconded by Jean Emmell. Motion carried.

A discussion of possible candidates suggested Pat Murphy as a possible candidate

8. Planning for the RPCRA Annual General Meeting on October 3

David volunteered to propose an agenda and to seek a keynote speaker.

Sandra volunteered to investigate publicity for the AGM including an EMC notice.

Sandra volunteered to organize a membership table, with Andrew assisting.

A motion to approve a \$200 AGM refreshment budget was made by Jean Emmell and seconded by Ken Leese. Motion carried.



Nicole Portelance volunteered to organize refreshments.

Barb Squire volunteered to book church rooms 5 and 6 for the AGM.

9. New Business

Andrew Pinsent distributed caution tapes that were deemed surplus to Association requirements.

10. Close of Meeting

A motion to adjourn the meeting was made by Nicole Portelance and seconded by Bill Smith. Motion carried at 8:40 PM.

Minutes recorded by Ken Leese, Secretary