



Riverside Park Community and Recreation Association (RPCRA)

Board of Directors' Meeting

Wednesday November 7, 2012 7:00 PM

Riverside Churches, 3191 Riverside Drive, K1V 8N8

Minutes

Board Members Present:

Jeff Atkinson – Director
Carolyn Gauthier – Director
David Hutchinson – President
Sandra Kearns – Director
John Kruithof – Director
Ken Leese – Vice-President & Secretary
Andrew Pinsent – Director
Bill Smith – Director
Barbara Squire – Treasurer

Board Members Absent:

Jean Emmell – Director

River Ward Councillor Representative:

Nichole Hoover-Bienasz

1. Welcome

Dave Hutchinson opened the meeting.

2. Approval of Agenda

A motion to approve the agenda was proposed by Ken Leese and seconded by Carolyn Gauthier. Motion carried.

3. Approval of Minutes

A motion to approve the October 3 2012 Board minutes was proposed by Sandra Kearns and seconded by Ken Leese. Motion carried.

4. Review Draft 2012 AGM Minutes

No errors were noted in the draft, which will be published for Member review just before the 2013 AGM.

5. River Ward Councillor's Report

Nichole Hoover-Bienasz reported to the Association on behalf of Councillor Maria McRae. The report is available at riversidepark.ca.

6. Special Events Committee Chair

A motion to appoint Jeff Atkinson as the Chair of the Special Events Committee was proposed by Ken Leese and seconded by Barbara Squire. Motion carried.

Jeff is a resident in the Riverside Park West area who has been previously active in the RPCRA.



7. Committee Reports

Board Administration and City Liaison - David Hutchinson

Dave suggested the RPCRA consider acquisition of a projector for use at Board and AGM events. The Board suggested that he investigate pricing and features.

The Board agreed to eliminate the traditional Director's dinner in favour of a pot luck dinner, thus saving some money.

A motion to organize a future volunteer appreciation event was proposed by Ken Leese and seconded by John Kruithof. Motion carried.

Finance - Barbara Squire

Barb reported that the City has provided funds for last year's rink operations.

Barb presented a draft budget for the coming fiscal year; further review by the Finance Committee is planned, and a revised budget will be submitted for Board approval at the December meeting.

Membership - Sandra Kearns

23 memberships were sold at the AGM - \$145

6 Family memberships \$60

17 Single memberships \$85

Need to find a method of collecting more memberships. It is important that we make it easy for people to drop in or mail in an application.

Some suggestions are:

1. Send an email to our existing list (now 111 minus the 23 names already paid) with an application form to fill in and mail to us with a cheque.
2. Send an email announcing a membership drive on a Saturday morning and a "Meet the Board members" (coffee and cookies provided??). *Location to be decided.*
3. Go door-to-door in each neighbourhood.
4. Have a membership desk at various bazaars. E.g. Riverside Churches, St.Elias, Holy Cross and at the Riverside Mall.

Will need to develop a handout explaining the benefits of the RPCRA (ie: manage the rinks, provide guidance for festivals, monitor planning issues in the neighbourhood etc.)

Any other suggestions from the Board would be appreciated.

Communications - Sandra Kearns

We have reached out to the following associations with an informal survey on how they attract paid members, the number of attendees at their meetings, how they attract volunteers and how they communicate with the communities they serve. I



have received one reply and one association has passed on the information to their President. We will follow up with a reminder and hopefully will have more information to report for the next meeting.

The associations contacted are:

- Hunt Club Community Organization (responded)
- Glebe Community Association,
- Carlington Community Association
- Alta Vista Community Association (passed to their President)
- Heron Park Community Association

Land Use and Development - Jean Emmell

Transportation - David Hutchinson

Special Events - David Hutchinson

Dave proposed that a calendar of upcoming events be developed.

He also proposed that the results of a post-mortem online survey of events this past summer be utilized by the Committee.

Environment - Bill Smith

Safety and Police Liaison - Bill Smith

Rink - Barbara Squire

Barb requested suggestions for rink snow clearing services.

8. New Business

The Board heard a short presentation from James Mihaychuk, a Green Party candidate in the next Ontario provincial election. James also offered to explore some contacts who might assist in clearing snow from our rinks this Winter.

9. Close of Meeting

A motion to adjourn the meeting was proposed by Carolyn Gauthier and seconded by Sandra Kearns. Motion carried.

Minutes recorded by Ken Leese, Secretary