

## Riverside Park Community and Recreation Association (RPCRA)

### Board of Directors' Meeting

Wednesday September 04, 2013 7:00 PM

Riverside Churches Room 5, 3191 Riverside Drive, K1V 8N8

### Minutes

#### **Board Members Present:**

Jean Emmell - Director  
David Hutchinson – President  
Sandra Kearns – Director  
John Kruithof - Director  
Andrew Pinsent – Director  
Bill Smith – Past President  
Barbara Squire – Treasurer

#### **Others Present:**

Andrew Dzuba  
Anne Neal  
Gert Dreessen  
Erwin Dreessen  
Marvin Kaplansky  
David J. Wilson  
John Sankey

#### **Board Members Absent:**

Jeff Atkinson - Director  
Carolyn Gauthier – Director  
Ken Leese – Vice-President & Secretary

#### **River Ward Councillor:**

Councillor Maria McRae

#### **1 Welcome:**

David Hutchinson opened the meeting.

#### **2 Approval of Agenda:**

The agenda was approved with the addition under **New Business** of:

- Ecology Ottawa (represented by David J. Wilson)
- Outcome from the noise complaint about the “Jam” session that had been held at the RA Centre
- Fall Cleaning the Capital 2013

#### **3 Approval of Minutes:**

Jean Emmell motioned to approve the minutes. Sandra Kearns seconded the motion. The minutes were approved.

#### **4 President's Report:**

No report. David Hutchinson stated that there will be a report at the AGM to be held Wednesday 02 October 2013.

#### **5 Councillor's Report:**

Councillor McRae presented her Report to the Riverside Park Community dated September 4, 2013.

After presenting her report, Councillor McRae responded to questions and comments from the board and residents present:

- Bill Smith asked if there was anything that the City could do to assist with the

replacement of ash trees at the Bay Ridge development at Walkley and McCarthy. The Councillor said that the free tree program ended last year.

- John Kruithof asked if the Councillor knew anything about an organization called the Citizen's Academy. The Councillor did not know of this group.
- Gert Dreessen said that there is too much speeding around the traffic circle at Brookfield and Flannery. The Councillor will look at some of the engineering work/studies that were done for the traffic circle.
- Barb Squire asked about the outcome from the noise complaint about the "Jam" session that had been held at the RA Centre. The Councillor said that there will not be a noise exemption granted for this site again.
- Barb Squire thanked the Councillor for the work that had been done on the markings on Heron road from the bridge to Riverside Drive.

The Councillor's report is available at [riversidepark.ca](http://riversidepark.ca).

## 6. Committee Reports:

### 1. Board Admin and City Liaison (David Hutchinson)

- Ken Leese will be resigning as Secretary effective at the October AGM.
- Sandra Kearns will be resigning from the Board effective at the October AGM but will likely help with the Communications Committee until she actually leaves Ottawa.
- the Annual General Meeting (AGM) is scheduled for October 02, 2013.
- Sandra Kearns volunteered to run the nomination committee for the October (AGM). It was noted that Sandra ran the committee last year.

### 2. Membership and Communications (Sandra Kearns)

- would like input into what should be in a flyer. For example: A statement from the President; issues around events/festivals in our community; the need for volunteers for the rinks; a paragraph on every RPCRA committee.
- a contract has been given to Simplificare to renew/redesign the website. The initial results are a good start. David Hutchinson said that the new website design uses current technology, will be easier to maintain and people will be able to join/sign-up as new members on-line.

### 3. Environment (Bill Smith)

- we have not received the confirmation from the City on the RPCRA's request to adopt Pauline Vanier Park and the walkway/path between the traffic circle at Brookfield Road and Flannery Drive and the Confederation O-Train Station. Councillor McRae said that she had signed off on Pauline Vanier Park a long time ago and thought that any hold-up may be related to the walkway. The Councillor asked Bill Smith to send her an email on this.

### 4. Finance (Barb Squire)

- a Profit and Loss and Balance Sheet (all on 1 page) for August 2012 –July 2013 was handed out.
- a table of Liabilities and Equity (1 page) from 2010 to 2014 was handed out.
- a decision is needed on Carolyn Gauthier's request for support for a new play structure at Paget Park.

### 5. Land Use and Development (Jean Emmell)

- nothing.

6. Rinks (Barb Squire)
  - may need all new volunteers for Arnott Park.
7. Safety (Bill Smith)
  - nothing.
8. Special Events (Jeff Atkinson – absent)
  - nothing.
9. Transportation (John Kruithof)
  - nothing.

## **7 New Business**

### David J. Wilson – Ecology Ottawa:

- handed out and discussed a copy of the “Organizational Sign-on Letter in Support of Complete Streets for Ottawa” dated October 9, 2013. He will send the RPCRA a soft copy of the letter.
- Jean Emmell stated that the letter should have our Councillor’s approval/support before the RPCRA would consider supporting the letter.

### Outcome of noise complaint about the “Jam” session that had been held at the RA Centre:

- see **5 Councillor’s Report**, the fourth item under questions and comments.

### Barb Squire on behalf of Carolyn Gauthier:

- we should register the walkway/path between the traffic circle at Brookfield Road and Flannery Drive and the Confederation O-Train Station for the City of Ottawa Fall Cleaning the Capital 2013.

### City of Ottawa Fall Cleaning the Capital 2013:

- the RPCRA decide to clean-up both Pauline Vanier Park and the walkway/path between the traffic circle at Brookfield Road and Flannery Drive and the Confederation O-Train Station.

## **8 Termination of Meeting**

The meeting was adjourned at 8:30pm.

Minutes recorded by Bill Smith