

Riverside Park Community and Recreation Association (RPCRA)
Board of Directors' Meeting

Wednesday October 2, 2013 7:00 PM

Riverside Churches Room 5, 3191 Riverside Drive, K1V 8N8

Minutes

Board Members Present:

Jeff Atkinson – Director
Carolyn Gauthier – Director
Jean Emmell – Director
David Hutchinson – President
Sandra Kearns – Director
John Kruithof – Director
Ken Leese – Vice-President & Secretary
Andrew Pinsent – Director
Bill Smith – Director
Barbara Squire – Treasurer

River Ward Councillor:

Councillor Maria McRae

1. Welcome

Dave Hutchinson opened the meeting.

2. Approval of Minutes

A motion to approve the September 4, 2013 Board minutes was proposed by Jean Emmell and seconded by Sandra Kearns. Motion carried.

3. President's Report

Dave commented on the difficulty of recruiting candidates for the slate at the upcoming AGM elections. He thanks the following Directors whose resignations take effect on the dates shown:

Bill Smith (October 2, 2013)

Ken Leese (October 30, 2013)

Jean Emmell (October 30, 2013)

Sandra Kearns (October 30, 2013)

4. River Ward Councillor's Report

Councillor Maria McRae presented her monthly report to the Association. The report is available at riversidepark.ca.

5. Committee Reports

Membership and Communications - Sandra Kearns

Sandra has received no input related to the proposed flyer. Since Sandra is stepping down from the Board and has limited time to devote as a volunteer, she is unable to put further effort into developing the flyer.

Sandra and Dave met with Simplificare, the organization that is implementing a revised RPCRA web site.

Environment - Bill Smith

The RPCRA has adopted Pauline Vanier Park and the Pathway near the O-Train Station.



Board Administration and City Liaison - David Hutchinson (no report other than his Presidents Report remarks)

Finance - Barbara Squire

Draft documents have been received from Welch LLP related to the audit of FY 2013 financial statements. On Wednesday October 9 the following Directors will meet to review these drafts and create a response for Welch LLP: Dave Hutchinson, Barb Squire, Ken Leese, Carolyn Gauthier, and Andrew Pinsent.

Land Use and Development - Jean Emmell (no report)

Special Events - Jeff Atkinson

A discussion of a possible community fireworks event noted that it would be very valuable to include City of Ottawa staff in the early planning stages. Karin Howard volunteered to organize and chair a meeting of volunteers to begin planning this event.

Transportation – John Kruihoff

Two matters are being monitored by John on an ongoing basis:

- Brookfield Road Roundabout Safety
- OC Transpo bus route 87

Safety and Police Liaison - Bill Smith (no report)

Rink - Barbara Squire

An Arnott Park rink supervisor must be recruited for the coming season.

6. Close of Meeting

A motion to adjourn the meeting was proposed by Ken Leese and seconded by Andrew Pinsent.

Motion carried.

Minutes recorded by Ken Leese (Secretary)