



## Riverside Park Community and Recreation Association (RPCRA)

### Board of Directors' Meeting

Wednesday March 6, 2013 7:00 PM

Riverside Churches Room 5, 3191 Riverside Drive, K1V 8N8

### Minutes

#### **Board Members Present:**

Jeff Atkinson – Director  
Jean Emmell - Director  
David Hutchinson –President  
Carolyn Gauthier - Director  
Sandra Kearns – Director  
John Kruithof – Director  
Ken Leese – Vice-President and Secretary  
Andrew Pinsent – Director  
Barbara Squire – Treasurer  
Bill Smith – Director

#### **Members Present:**

Gert Dreessen  
Erwin Dreessen  
Marvin Kaplansky  
Don Squire

Guests: H.O.P.E. Volleyball

Laura Andrews  
Rich Keenan  
Holly Tarrison

#### **River Ward Councillor's**

#### **Representative:**

Almira Ismail

### **1. Welcome**

Ken Leese chaired the meeting on behalf of Dave Hutchinson who could not attend the start of the meeting.

### **2. Approval of Minutes**

Minutes for February 6, 2013: Jean Emmell made a motion to accept the minutes. John Kruithof seconded the motion.

### **3. Councillor's Report:**

Almira Ismail presented the monthly report on behalf of Councillor Marie McRae. The Councillor's report can be found at [riversidepark.ca](http://riversidepark.ca)

The following questions/comments were raised. Almira is to follow-up with Councillor McRae:

- About the lights at Brookfield and Hobson. Since the completion of the roundabout there has been an increase in cars running the red light and racing through the yellow. Request was made, again, to the Councillors office to have this intersection monitored. Especially since it is just before the entrance to Brookfield HS.
- The second/blade at the Riverside/Ridgewood intersection. The Councillor mentioned at the last meeting that this was a mistake.
- Adopt-a-park initiative for Pauline Vanier Park and adopt-the-pathway to the light rail station.

A comment was made by a member about the City's website. The transition of the site is slow and annoying and a suggestion that pages should be dated so that updates to reports etc are clearly marked.

## 4. H.O.P.E. Volleyball

Representatives from H.O.P.E. distributed a comprehensive response to a questionnaire sent to them by the Chair for the special Events Committee, Jeff Atkinson. Jeff explained that it will no longer be necessary for them to complete this questionnaire as the information is provided to the City. He informed them that a letter of non-objection was no longer required by the City, so we were no longer going to be issuing them. He thanked them for agreeing to come to the meeting in support of the RPCRA's role in facilitating community relations between events like theirs and the local neighbourhoods.

Carolyn Gauthier commented that they adjust the radio station speakers as last year they were pointing directly at the back of the cement building. This caused the sound to bounce back into the community. With a simple adjustment of pointing the speakers towards the pump station it will eliminate this problem. H.O.P.E. agreed to this. Bill Smith asked if there would be a R.I.D.E. program again and they confirmed that there would be. They also confirmed that Dupont Street would be blocked.

## 5. Committee Reports

### Membership and Communications – Sandra Kearns

No report. Jeff Atkinson has volunteered to be the back-up for the committee.

### Environment – Bill Smith

FCA Open Letter to the City of Ottawa on the delay in having a GHG Roundtable – Bill stated that the RPCRA did not sign the open letter because the time was too short for the RPCRA Board to study the background leading up to the open letter. Bill recommended that the RPCRA would agree in principle to participate in a GHG Roundtable/Forum once we receive more information. However, any participation would first be discussed by the RPCRA Board.

### Finance – Barb Squire

Barb explained that the reason for a negative balance was due to not receiving cheques until February.

### Rinks – Barb Squire

Arnett Park closed March 3; Pauline Vanier had not formally closed for the season by the date of this meeting. There was good volunteer participation this year.

Fraser Thompson & Ruth Bouttell have advised that they will not be supervising next year at Arnett Park.

A suggestion was made to provide the snow clearing company with a letter of appreciation and put their corporate logo on the RPCRA website. Jean Emmell mentioned that we should be cautious about using logos or advertising companies.

### Safety – Bill Smith

No report. Carolyn Gauthier volunteered to be the back-up for this committee.

### Special Events Committee – Jeff Atkinson

There is insufficient time to host Victoria Day fireworks this year as applications were required by the City in January.

Barb reported that we have funding of \$500 for a volunteer event and \$1,000 for a community event. It may be possible to combine the two and will come up with suggestions for the next meeting.

It was agreed that the Committee would try to meet and come up with suggestions for the next meeting. Barb offered to host a meeting.



## Transportation Committee – David Hutchinson

Dave recently resigned as Chair of this committee. Ken Leese proposed John Kruithof as his replacement. This was seconded by Jean Emmell.

John reported that the Ottawa Sun had published an article making a strong case to return the service to St. Pat's Home. He suggested that the RPCRA may want to put out our position to the community through an article in the EMC News. A discussion took place about the process for any changes that the City follows. This process was outlined by Councillor McRae at the last meeting. It was suggested that we wait to hear back from her.

Back-up for the committee are Carolyn Gauthier and Jeff Atkinson

## Board Admin and City Liaison – David Hutchinson

Dave suggested that we should have processes in place for purchases by committees and that approval should come to the Board if there could be issues of liability. He cited purchases of two snow blowers and a gas-powered generator over the past 14 months and the issues related to storing this equipment.

Dave moved that "Any capital acquisition over \$200 or an acquisition that has liability implications requires Board approval." This proposal was seconded by Jean Emmell and carried by all.

It was noted that all necessary approvals can be obtained by either a public board meeting or a special board meeting if necessary, and the latter does not necessarily need to be in person (i.e. phone or email).

## Land Use and Development – Jean Emmell

Following up on Councillor McRae's offer to have a City Planner give a presentation to an RPCRA Board meeting, Jean recommended having the City Planner give a presentation at the AGM about their processes.

Back-up for the committee is Ken Leese

## **6. New Business**

No new business was raised.

## **7. Termination of Meeting**

A motion to adjourn the meeting was proposed by Jean Emmell and seconded by Carolyn Gauthier. Motion carried at 8:30 p.m.

Minutes recorded by Sandra Kearns