



# MINUTES

## Riverside Park Community and Recreation Association RPCRA December Meeting of the Board of Directors

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Wednesday, December 5, 2018 – 7:00 p.m. to 9:00 p.m.  
Meeting Location: Riverside Churches, 3191 Riverside Drive

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### 1. Call to Order

The meeting was called to order by Joel at 7:03 p.m.

The following directors were in attendance:

- George Brown, Director
- Nicole Christy, Director
- Travis Croken, Vice-President
- Joel Duff, President
- Barbara Haines, Treasurer
- Mark Staz, Director
- Paul Willets, Director
- Andrew Wintonic, Director
- Terry Wood, Director

The following directors were absent with regrets:

- Gillian Wintonic, Secretary

The following members were in attendance:

- Riley Brockington, River Ward Councillor
- Lew Burpee
- Bonnie Charron
- Therese Catana
- Marvin Kaplansky
- Marika Magro



- Paul Penna
- John Singlehurst
- Bill Smith

## 2. Presentation of the Consent Agenda

Joel explained that the Board would be taking a more issues-based approach to meetings. This included a reduced emphasis on administrative decisions and a stronger focus on more substantive matters. As part of this new approach, the Board would be using a “Consent Agenda” for this and future meetings. He provided the following explanation of a Consent Agenda:

*“A consent agenda may be presented by the president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the assembly.”*

All items to be considered through this means would be circulated at least 48 hours in advance of the meeting, along with the meeting agenda.

*Motion to adopt the consent agenda, including the following:*

- a. Agenda*
- b. Minutes of November 7, 2018 Board Meeting*
- c. Package of Reports Received in advance (including: President, Vice-President, Secretary)*

*Consent agenda adopted.*

## 3. President’s Report

Joel presented his report via a PowerPoint presentation (see attached slides).

## 4. Order of the Day: River Ward Councillor’s Report

River Ward Councillor Riley Brockington circulated a written report (see attached).

The Councillor welcomed new members and thanked them for stepping up for the community.



In adding to his written report, he provided the following updates:

- The Councillor requested feedback on traffic calming issues and potential initiatives, with consideration given to types of calming strategies (from temporary ones such as signage, road paint, photo radar; to more permanent ones such as speed bumps).
- The Councillor noted that this year has had a record number of shootings in the city of Ottawa. He said that a meeting on gun violence would be held at the Greenboro Community Centre on December 6, 2018 and would include police services, community organizations and safety organizations.

Terry Woods said that in addition to the Route 87 issues, the planning of bus service on Walkley and around South Keys station also needs consideration.

A question was raised by a resident about Air B&B units that were being advertised in the neighbourhood.

The Councillor requested that such advertisements be emailed to his office for review and noted that this issue was a matter he planned to address in 2019.

A resident requested an update on the Airport Parkway widening and plans for a new offramp.

The Councillor noted that the city had not realized expected revenues from development fees to fund the widening and noted that there is no projection for immediate action on this issue. He committed to keeping the RPCRA updated on any developments.

A question was raised by a resident about the use of photo radar in school zones.

The Councillor said that monitoring is currently underway in all school zones to determine which ones were a priority for photo radar.

## 5. Vice-President's Report

Travis Croken presented his report via a PowerPoint presentation (see attached slides).

Following on Travis' report about the FCA meeting, Terry Woods offered to share FCA Transportation report if members are interested. Terry also volunteered to represent the RPCRA on the FCA Transportation Committee.

*Motion to spend \$35 to renew membership in the FCA. (Travis/Terry)*

*Motion carried*

## 6. Secretary's Report

Joel presented the Secretary's report on her behalf via a PowerPoint presentation (see attached slides).

## 7. Treasurer's Report

Barbara presented her report verbally. She noted that there were very few financial transactions in the past month but noted that the bank reconciliation was not received in time for presentation at the Board meeting. She also noted that the RPCRA had generated interest revenue of only \$0.51 on its investments over the past month. She said that she was working with the bank to look into other investment options.

Barbara asked George for an explanation of the \$2,000 cheque received from the Norberry Residences for the Boys and Girls Club project.

George explained that the cheque was intended as a contribution towards the summer pilot project, but noted that only \$1,500 had been used.

Barbara said that she would work with George to reconcile the accounts for the summer project.

## 8. Proposal: Boys and Girls Club Project

Joel noted that the motion tabled at the last meeting was now under discussion:

*Motion to make a \$2,000 donation to the Boys and Girls Club project to contribute towards a weekly bus from Paget Park to the new Tomlinson Family Foundation Clubhouse. (Joel/Travis)*

George said the proposal was initiated by him personally, but he is seeking the RPCRA backing and support. He said the proposal involves facilitating exposure and transportation to Boys and Girls Club for any child in Riverside Park to attend the new

facility to participate in programming that includes homework clubs and recreation services. George noted that the project can begin with partial funding, and the RPCRA can evaluate the initial success before deciding to provide additional support. George also committed to inviting a representative of the Boys and Girls Club to the February meeting of the RPCRA. He said he would also look into arranging a site visit of the new facility for the board.

*Motion to amend the donation to \$1,000, including the \$500 remaining from the Norberry donation. (Paul/Mark)*

*Amendment carried.*

*Motion carried.*

## **9. Committees Reports**

### **a. Rinks**

Andrew said the funding had been received to employ rink supervisors and hire youth to maintain them. He said the Committee was waiting on a trailer which was expected to be delivered on December 6 or 7. He also said that the money for a new snow blower had already been set aside, but a new snow blower had not yet been purchased because a used replacement had been located. He said that volunteers were still needed for both parks, and the Community Voice was running an article to call for volunteers.

### **b. Other Committees**

Joel reviewed all of the committees that had been determined at the Board Retreat. Each committee chair reviewed the terms of reference for their committee.

## **10. Other Business**

Joel reviewed some of the ideas for action for 2019 that had been brainstormed during the Board's December retreat. He said the Board would be holding a follow up retreat at the end of January in order to finalize a 2019 Action Plan to present to the February Board meeting.

Nicole raised concern about a rash of break and enters on vehicles in the Riverside Park West area. She stressed the importance of raising awareness about this issue in the December e-blast and on social media.



A resident raised concern about the issue of recycling and the amount of blue box contributions that go into landfill.

Joel suggested that this issue be added to the agenda for the Environment and Parks Committee.

### 11. Next Meeting

February 6, 2019, 7:00 pm to 9:00 pm

### 12. Adjournment

*Motion to adjourn. (Nicole/Andrew)*

*Motion carried*

The meeting was adjourned at 9:22 p.m.

Meeting minutes were prepared by:

Mark Staz/Joel Duff

Minutes confirmed by:

Joel Duff, President

Gillian Wintonic, Secretary



<u>List of Open Action Items</u>		
<u>20181205.1</u>	Joel Duff to follow up with Councillor Brockington to arrange a meeting with the park planner for the Canoe Bay community park. He will invite members of the Environment & Parks Committee to attend.	<u>OPEN</u>
<u>20181205.2</u>	Travis Croken to renew the RPCRA's membership in the Federation of Community Associations.	<u>OPEN</u>
<u>20181205.3</u>	Barbara Haines and George Brown will reconcile the accounts for the 2018 Boys and Girls Club project.	<u>OPEN</u>
<u>20181205.4</u>	George Brown to arrange for a representative of the Boys and Girls Club to attend the February meeting of the Board and to coordinate a site visit for the Board.	<u>OPEN</u>
<u>20181205.5</u>	Barbara Haines to make a \$1,000 donation on behalf of the RPCRA to the Boys and Girls Club project to contribute towards a weekly bus from Paget Park to the new Tomlinson Family Foundation Clubhouse.	<u>OPEN</u>
<u>20181205.6</u>	Board to hold a January retreat to finalize a proposed 2019 Action Plan for presentation at the February board meeting.	<u>OPEN</u>
<u>20181205.7</u>	Nicole Christy to provide e-blast content on automobile break-ins.	<u>OPEN</u>
<u>20181205.8</u>	Joel Duff to send out a December e-blast.	<u>OPEN</u>