

2020 ANNUAL GENERAL MEETING AGENDA

Riverside Park Community Association

Wednesday, October 7, 2020 – 7:00 p.m. EST
Zoom Meeting

1. Call to Order, Welcome, Introduction of Officers and Directors
2. Adoption of the Agenda
3. Receipt of Minutes

Be it resolved that the [minutes from October 2, 2019 Annual General Meeting](#) of the Riverside Park Community and Recreation Association be received.

(Moved: Board of Directors. November 6, 2019)

4. Business Arising from the Minutes
5. President's Report: 2019-2020 Board Activities
6. Treasurer's Report: 2019-2020 Financial Statements

Be it resolved that [2019-2020 Financial Statements](#) of the Riverside Park Community Association be received, as per the recommendation of the 2020 RPCA Financial Review Committee.

(Moved: Board of Directors. September 16, 2020)

7. Director Elections
 - 2 positions in Riverside Park West (Mooney's Bay neighbourhood)
 - 2 positions in Riverside Park East (General Vanier neighbourhood)
 - 2 positions in Riverside Park South West (Fielding/Otterson neighbourhood)
 - 2 positions in Riverside Park South East (Southmore/Flannery neighbourhood)
 - 1 position in Revelstoke
8. [River Ward Councillor's Report](#): Riley Brockington
9. Amendments to the [RPCA Bylaws](#)

1. Proposal to Amend By-Law 9

Whereas the RPCA is a not-for-profit organization incorporated under the laws of Ontario, the language recommended under the Ministry of Consumer Services' Default By-laws streamlines terminology for greater accessibility; therefore

Be it resolved that the RPCA by-laws be amended to be more consistent with our governing legislation, by renaming the Article 9 from “General Meetings” to “Meetings of the Members”; and

Be it further resolved that throughout the by-laws, “General Meeting” be replaced with “Special Meeting of Members,” and “Annual General Meeting” be replaced with “Annual Meeting of Members.”

(Moved: Joel Duff/Barbara Haines. September 15, 2020)

2. Proposal to Amend By-Law 10.2

Whereas the area names used to describe the Riverside Park neighbourhood should be updated to reflect location names used by residents, where they exist;

Whereas residents in “Riverside Park East” often refer to the neighbourhood as “General Vanier” (ie. Neighbourhood Watch and Annual Garage Sale), and residents of “Riverside Park East” most often refer to the neighbourhood as “Mooney’s Bay” (ie. Mooney’s Bay Child Care Centre); and

Whereas the similar names of 4 areas causes confusion within the neighbourhood; therefore

Be it resolved that the areas of the Riverside Park neighbourhood, as described in By-law 10.2 and depicted on the Association’s Neighbourhood Map, be renamed as follows:

- *“Area 1 Riverside Park East” will be renamed “Area 1 General Vanier”;*
- *“Area 2 Riverside Park West” will be renamed “Area 2 Mooney’s Bay”;*
- *“Area 3 Riverside Park Southeast” will be renamed “Area 3 Riverside Park East”;*
- *“Area 4 Riverside Park Southwest” will be renamed “Area 4 Riverside Park West”;*
- *Area 5 Revelstoke” will remain unchanged.*

(Moved: Joel Duff/Travis Croken. September 15, 2020)

3. Proposal to Amend By-Laws 9 and 6 to clarify and comply with requirements for treatment of year-end financial statements

Given that:

- a. *RPCA is incorporated in Ontario as a Not-for-Profit;*
- b. *For fiscal 2021, RPCA is a ‘soliciting corporation’ under Canadian Not-for-Profit Act (CNCA), enacted 2013, and a ‘public benefit corporation’ under Ontario Not-for-Profit Corporations Act (ONCA), passed 2010;*
- c. *With current annual revenues less than \$50,000, under both CNCA and ONCA, RPCA may currently dispense with appointing a public accountant, and that future RPCA annual revenues will dictate when RPCA must engage a public practice auditor or accountant.*
- d. *Under governing legislation, RPCA can, and does, conduct a Compilation; and,*
- e. *RPCA Board votes to approve the financial statements upon consideration of the Financial Review Committee’s recommendation;*

Therefore, be it resolved that the following three by-laws be amended to read:

9.4 Financial Review Committee: At least one month in advance of the end of the fiscal year of the Corporation, the Board shall appoint a Financial Review Committee of other than its

directors and officers, from among individuals who understand the role of an independent review of the financial records and have a basic understanding of bookkeeping. The purpose of the Financial Review Committee is to provide an independent evaluation of the financial reports and records for the purpose of reasonably verifying the reliability of the financial reporting and to determine whether the Corporation's assets are being safeguarded. The Financial Review Committee will review a compilation of the financial statements of the Corporation as prepared by the Treasurer, along with any supporting documentation the Committee may wish to review. The independently reviewed financial statements shall be presented at the next annual meeting of Members.

9.5 At every annual meeting of Members, there shall be offered a report by the President on the activities of the Board, a report by the Treasurer on the financial position of the Corporation, a compilation of the financial statements of the Corporation reviewed by the Financial Review Committee and approved by the Board, and any other report considered desirable by the Board.

6.2 At least one Member of each committee, except the Financial Review Committee and the Nominating Committee described in Sections 9 and 11 respectively, shall be a Member of the Board. Additional Members may be appointed from the Corporation's Members or at the discretion of the Board, from residents living within the Corporation's neighbourhood.

(Moved: RPCA Financial Review Committee. September 20, 2020)

10. New Business

1. Brigil Development at Riverside Mall
2. Halloween Event Planning
3. Traffic Safety and Transportation in Riverside Park

11. Other Business

12. Announcements and Upcoming Events

- Saturday, October 31, 2020: Riverside Park Halloween Costume Parades
- Sunday, November 1, 2020: Pumpkin Alley

13. Next Annual General Meeting: Wednesday, October 6, 2021

14. Upcoming Meetings of the RPCA Board of Directors:

- [Wednesday, October 7, 2020](#) – Immediately following the AGM (Zoom Meeting)
- Wednesday, November 4, 2020 – 7:00 p.m. (Zoom Meeting)
- Wednesday, December 2, 2020 – 7:00 p.m. (Zoom Meeting)

15. Adjournment