



MINUTES

Riverside Park Community Association RPCA Annual General Meeting

Wednesday, October 7, 2020 – 7:00 p.m.
Meeting Location: Zoom

1. Call to Order, Welcome, Introduction of Officers and Directors

1.1. The meeting was called to order by President Joel Duff at 7:02 p.m.

1.2. The following directors were in attendance (10):

- Kate Cathrae, Director
- Nicole Christy, Director
- Travis Croken, Vice-President
- Joel Duff, President
- Barbara Haines, Treasurer
- Mark Staz, Director
- Paul Willetts, Director
- Andrew Wintonic, Director
- Gillian Wintonic, Secretary
- Terry Wood, Director

1.3. The following members were in attendance (38):

- Marianne Ariganello
- Eleanore Benesch
- Sarah Brickell
- George Brown
- Donna Bueckert
- Lynn Buffone
- Laurence Charron
- Jean Connolly
- Frank Connolly
- Kallyan Kanti Das
- Marylin Ellis
- Adrian Fournier
- Ruby Funnell
- Carolyn Gauthier
- Elizabeth Glukstal
- Marvin Kaplansky
- Bob Laird
- Geri Laird

- Marika Magro
- Kay Marshall
- Sarah Mitchell
- Ron Moir
- Ethila Palit Parna
- Mike Pearson
- Paul Penna
- Carolyn Percy-Searle
- Katie Raso
- Natalie Riendeau
- James Scheer
- Eric Schonbacher
- Craig Searle
- Frances Singlehurst
- John Singlehurst
- Barb Squire
- Don Squire
- Teresa van den Boogaard
- Donna Warner
- Laura Young

1.4. The following observers were in attendance (4):

- Kevin Dagenais
- Lucy Dunlevy
- Benny Guttman
- Michael Simms

1.5. The following guests were in attendance (5):

- Nina Boneault, Central Park Community Association
- Riley Brockington, River Ward Councillor
- Anthony Chiarello, Officer of River Ward Councillor
- Sarah Simpkin, Central Park Community Association
- Andrea Ward, Officer of River Ward Councillor

2. Adoption of the Agenda

- 2.1.** The agenda of the Annual General Meeting was presented and it was moved by Mark and seconded by Terry to adopt the agenda as presented.

MOTION CARRIED

3. Adoption of Minutes from the 2019 Annual General Meeting

- 3.1. It was moved by the RPCA Board of Directors on November 6, 2019 that the [minutes from October 2, 2019 Annual General Meeting](#) of the Riverside Park Community and Recreation Association be received.

MOTION CARRIED

4. Business Arising from the Minutes

- 4.1. There were no items put forth for discussion.

5. 2019-2020 President's Report

- 5.1. Joel presented a 2019-2020 President's Report in two parts: [Report of the Board](#) and [Report of the Committees](#). The past year featured a number of community events, most recently being aimed at bringing the community together during the COVID-19 pandemic and resulted in a dramatic increase in members and subscribers. Read the full reports at:

- Report of the Board: <https://riversidepark.ca/wp/wp-content/uploads/2020/10/2020.10.07-AGM-RPT-Board.pdf>
- Report of the Committees: <https://riversidepark.ca/wp/wp-content/uploads/2020/10/2020.10.07-AGM-RPT-Committees.pdf>

- 5.2. It was moved by Carolyn Percy-Searle and seconded by Kate Cathrae to accept the Report.

MOTION CARRIED

6. Treasurer's Report: 2019-2020 Financial Statements

- 6.1. Barbara presented the [2019-2020 RPCA Financial Report](#) and noted that the association is in a very stable financial position. Membership revenue has almost doubled year over year, and total revenue is up \$3,000 for the year. Read the Financial Report at: <https://riversidepark.ca/wp/wp-content/uploads/2020/09/2020.09.16-RPCA.Financial.Statements-F2020.pdf>

- 6.2. It was moved by board to receive the Report, as recommended by the Financial Review Committee.

MOTION CARRIED

7. Director Elections: 2020-2021 Election Slate

- 7.1. Nominations Committee Chair, Andrea Ward, presided over this portion of the meeting.
- 7.2. The 2020 Nominations Committee is comprised of Andrea Ward (Chair), and two members, Carolyn Gauthier and Marika Magro. The Nominations Committee oversaw the election process and received nominations. The RPCA Board is comprised of 10 directors, elected from the members to represent each of the five areas of the Riverside Park Neighbourhood. Each director elected at an AGM serves a two-year term. However, one of the Directors was elected at the AGM last year, and so Paul Willetts is in the middle of his term representing the Revelstoke neighbourhood, and his position is not up for election at this meeting.
- 7.3. The Nominations process was officially opened on September 24 and was widely publicized. Nominations were closed at 4:00 pm on October 5, 2020. Eligible candidates were nominated for all 9 positions, with no position contested.
- 7.4. The Nominations Committee presented an [Election Slate](#) of the following candidates:
- 2 positions in Riverside Park West: **Kate Cathrae** and **Ethila Palit Parna**
 - 2 positions in Riverside Park East: **Travis Croken** and **Andrew Wintonic**
 - 2 positions in Riverside Park South West: **Joel Duff** and **Barbara Haines**
 - 2 positions in Riverside Park South East: **Katie Raso** and **Terry Wood**
 - 1 position in Revelstoke: **Mark Staz**
- 7.5. It was moved by Carolyn Gauthier and seconded by Natalie Reindeau to declare the slate of directors presented by the Nominations Committee as elected by acclamation.

MOTION CARRIED

- 7.6. It was noted that Officers are to be elected at the Board of Directors meeting immediately following the Annual General Meeting.

8. River Ward Councillor's Report: Riley Brockington

8.1. The Councillor presented [River Ward Councillor's Report](#), which was organized into different themes. Read the full report at: <https://riversidepark.ca/wp/wp-content/uploads/2020/10/2020.10.07-RPT-RiverWardCouncillor.pdf>

8.2. *Development Updates:*

- 8.2.1. Brigil is planning the future development of Riverside Mall and has presented an initial plan featuring a 24-story tower, wrap-around towers with ground floor retail, and green roof details. The Councilor is awaiting the date for the public consultation meeting to review modified site plans.
- 8.2.2. The Canoe Bay development is stalled due to potential financing issues. There have also been challenges in securing commercial tenants. Construction is not expected during 2020.
- 8.2.3. The development of three new apartment building at the Norberry Residences is still awaiting site plan approval. It is anticipated that there will be another public meeting, especially since it has been some time since the last meeting.
- 8.2.4. The Anand Private construction of two 17-story towers connected by a 6-story podium is underway.
- 8.2.5. The City has confirmed that the federal government will be hiring a consultant to develop plans for the Confederation Heights area. It is expected that any future development will be multi-purpose.
- 8.2.6. Terry asked, on behalf of the Land Use and Development Committee, and the Councillor agreed to provide, the number of dwelling units by project for housing developments currently in progress or being planned for Riverside Park.

8.3. *Transit Updates:*

- 8.3.1. The Mooney's Bay Station will be lengthened to accommodate longer trains.
- 8.3.2. Improved lighting has been installed along the multi-purpose pathway.
- 8.3.3. During construction, residents can expect detours around existing stations to remain in place.

8.4. Infrastructure Updates:

- 8.4.1. Hog's Back Bridge: The swing bridge has reopened and the fixed bridge is on schedule to be repaired by the end of the year.
- 8.4.2. Paving of Riverside Drive: Phase 1 (Walkley – Hunt Club) has been completed; Phase 2 (Walkley to Heron) will begin shortly.

9. Amendments to the [RPCA Bylaws](#)

9.1. The following motions to amend the RPCA bylaws were put forth:

9.2. It was moved by Joel and seconded by Barabara (via email on September 15, 2020), that:

Whereas the RPCA is a not-for-profit organization incorporated under the laws of Ontario, the language recommended under the Ministry of Consumer Services' Default By-laws streamlines terminology for greater accessibility; therefore

Be it resolved that the RPCA by-laws be amended to be more consistent with our governing legislation, by renaming the Article 9 from "General Meetings" to "Meetings of the Members"; and

Be it further resolved that throughout the by-laws, "General Meeting" be replaced with "Special Meeting of Members," and "Annual General Meeting" be replaced with "Annual Meeting of Members."

MOTION CARRIED

9.3. It was moved by Joel and seconded by Travis (via email on September 14, 2020) that:

Whereas the area names used to describe the Riverside Park neighbourhood should be updated to reflect location names used by residents, where they exist;

Whereas residents in "Riverside Park East" often refer to the neighbourhood as "General Vanier" (ie. Neighbourhood Watch and Annual Garage Sale), and residents of "Riverside Park West" most often refer to the neighbourhood as "Mooney's Bay" (ie. Mooney's Bay Child Care Centre); and

Whereas the similar names of 4 areas causes confusion within the neighbourhood; therefore

Be it resolved that the areas of the Riverside Park neighbourhood, as described in By-law 10.2 and depicted on the Association's Neighbourhood Map, be renamed as follows:

- "Area 1 Riverside Park East" will be renamed "Area 1 General Vanier";
- "Area 2 Riverside Park West" will be renamed "Area 2 Mooney's Bay";
- "Area 3 Riverside Park Southeast" will be renamed "Area 3 Riverside Park East";
- "Area 4 Riverside Park Southwest" will be renamed "Area 4 Riverside Park West";
- "Area 5 Revelstoke" will remain unchanged.

MOTION CARRIED

9.4. It was moved by the Financial Review Committee (via email on September 20, 2020) that:

Given that:

- a) RPCA is incorporated in Ontario as a Not-for-Profit;
- b) For fiscal 2021, RPCA is a 'soliciting corporation' under Canadian Not-for-Profit Act (CNCA), enacted 2013, and a 'public benefit corporation' under Ontario Not-for-Profit Corporations Act (ONCA), passed 2010;
- c) With current annual revenues less than \$50,000, under both CNCA and ONCA, RPCA may currently dispense with appointing a public accountant, and that future RPCA annual revenues will dictate when RPCA must engage a public practice auditor or accountant.
- d) Under governing legislation, RPCA can, and does, conduct a Compilation; and,
- e) RPCA Board votes to approve the financial statements upon consideration of the Financial Review Committee's recommendation;

Therefore, be it resolved that the following three by-laws be amended to read:

9.4 Financial Review Committee: At least one month in advance of the end of the fiscal year of the Corporation, the Board shall appoint a Financial Review Committee of other than its directors and officers, from among individuals who

understand the role of an independent review of the financial records and have a basic understanding of bookkeeping. The purpose of the Financial Review Committee is to provide an independent evaluation of the financial reports and records for the purpose of reasonably verifying the reliability of the financial reporting and to determine whether the Corporation's assets are being safeguarded. The Financial Review Committee will review a compilation of the financial statements of the Corporation as prepared by the Treasurer, along with any supporting documentation the Committee may wish to review. The independently reviewed financial statements shall be presented at the next annual meeting of Members.

9.5 At every annual meeting of Members, there shall be offered a report by the President on the activities of the Board, a report by the Treasurer on the financial position of the Corporation, a compilation of the financial statements of the Corporation reviewed by the Financial Review Committee and approved by the Board, and any other report considered desirable by the Board.

6.2 At least one Member of each committee, except the Financial Review Committee and the Nominating Committee described in Sections 9 and 11 respectively, shall be a Member of the Board. Additional Members may be appointed from the Corporation's Members or at the discretion of the Board, from residents living within the Corporation's neighbourhood."

MOTION CARRIED

10. New Business

10.1. Brigil Development at Riverside Mall – The RPCA is still awaiting the date of a public meeting and revised site plans.

10.2. Halloween Event Planning – The structure of the event will look different due to public health concerns. The planning team will be meeting on Tuesday to brainstorm alternate ideas.

10.3. Traffic Safety and Transportation in Riverside Park – LUDTC would like to reengage with the councilor on this issue. Traffic volume is down, but it seems that speeds are up. The follow-up discussions with the Councillor will also include transit funding and service.

11. Other Business

11.1. There were no Other Business put forth for discussion.

12. Announcements and Upcoming Events

12.1. Saturday, October 31, 2020: Riverside Park Halloween Activities

12.2. Sunday, November 1, 2020: Pumpkin Parade

13. Next Annual General Meeting: Wednesday, October 6, 2021

14. Upcoming Meetings of the RPCA Board of Directors:

14.1. Wednesday, October 7, 2020 – Immediately following the AGM (Zoom Meeting)

14.2. Wednesday, November 4, 2020 – 7:00 p.m. (Zoom Meeting)

14.3. Wednesday, December 2, 2020 – 7:00 p.m. (Zoom Meeting)

15. Adjournment

15.1. It was moved by Andrew and seconded by James Scheer to adjourn the meeting.

MOTION CARRIED

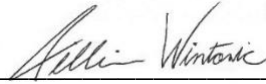
15.2. The meeting was adjourned at 9:36pm.

Meeting minutes were prepared by:
Gillian Wintonic, Secretary

Minutes confirmed by:



Joel Duff, President



Gillian Wintonic, Secretary

- Appendix I: [2019-2020 Report of the Board](#)
- Appendix II: [2019-2020 Report of the Committees](#)
- Appendix III: [2019-2020 RPCA Financial Report](#)
- Appendix IV: [2020-2022 Election Slate](#)
- Appendix V: [River Ward Councillor's Report](#)