



# MINUTES

## Riverside Park Community Association RPCA November Meeting of the Board of Directors

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Wednesday, November 4, 2020 – 7:00 p.m.  
Meeting Location: Zoom

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### 1. Call to Order

1.1 The meeting was called to order by Joel at 7:01 p.m. The following directors were in attendance (9):

- Kate Cathrae, Director
- Travis Croken, Vice-President
- Joel Duff, President
- Barbara Haines, Treasurer
- Ethila Palit Parna, Director
- Katie Raso, Director
- Mark Staz, Secretary
- Andrew Wintonic, Director
- Terry Wood, Director

1.2 The following directors were absent with regrets (1):

- Paul Willetts, Director

1.3 The following community members were in attendance (15):

- Sandra Boyko
- Donna Bueckert
- Celine Caron
- Laurence Charron
- Robin Claridge
- Marvin Kaplansky
- Bob Laird
- Jenn MacInnis-Vettoretti
- Rob Murray
- Tara Peel
- Linda Rossman
- Michael Simms
- John Singlehurst
- Teresa Van Den Boogaard
- Sarah van den Hoven

1.4 The following guests were in attendance:

- Riley Brockington, River Ward Councillor

## 2. Agenda

2.1 It was moved by Katie and seconded by Terry to accept the agenda.

**Motion Carried**

## 3. Minutes of the October 7, 2020 Annual General Meeting

3.1 It was moved by Travis and seconded by Mark to accept the minutes of the October 7, 2020 Annual General Meeting.

**Motion Carried**

## 4. Minutes of the October 7, 2020 Board Meeting

4.1 It was moved by Katie and seconded by Kate to accept the minutes of the October 7, 2020 Board Meeting.

**Motion Carried**

## 5. Report: Riley Brockington, River Ward Councillor

5.1 After thanking the returning and new RPCA Board members for their service, Councillor Riley Bockington gave an oral presentation of his [Councillor's Report](#) (click to download).

5.2 A community member requested updates about the development at 770 Brookfield. The Councillor responded that this is proceeding as planned and on schedule. Phase one of the development is ongoing, while phase two will likely begin approximately a year after the completion of phase one.

- 5.3 The Councillor also reported that a final site plan has been received for the Norberry Residences following a 14-month delay. It includes three low-rise four, and four-and-a-half story buildings which will be phased in, as well as new parking in the existing half-circles.

## 6. Report: RPCA Board of Directors

### 6.1 President's Report

- 6.1.1 Joel presented the [President's Report](#) (click to download).
- 6.1.2 Regarding the ground-breaking ceremony at the site of the future Mooney's Bay Child Care Centre, Donna Bueckert commented that while not all neighbourhood children could be present because of COVID-19 restrictions, interviews have been held with alumni of the Andrew Fleck Children's Services programs who are now in their teens as well as construction workers for the site to further promote the new centre. These will be included in a video for the community. Joel noted that the RPCA can link to the video through its website once it's completed.
- 6.1.3 It was moved by Mark and seconded by Andrew to accept the President's Report.

**Motion Carried**

### 6.2 Communications and Outreach Committee Report

- 6.2.1 Joel presented the [Communications and Outreach Committee Report](#).
- 6.2.2 It was moved by Andrew and seconded by Travis to accept the Communications and Outreach Committee Report.

**Motion Carried**

### **6.3 Gardening Committee Report**

6.3.1 Kate presented the [Gardening Committee Report](#).

6.3.2 Bob Laird noted that Holy Cross donates to the Debra Dynes Family House, a local registered charitable organization which provides services to members of the Riverside Park community. Kate noted interest among committee members in working with Deborah Dynes Family House. The Committee will verify next year whether they are accepting donations. Bob Laird offered to pass along a direct contact to the organization.

6.3.3 It was moved by Katie and seconded by Travis to accept the Gardening Committee Report.

**Motion Carried**

### **6.4 Treasurer's Report**

6.4.1 Barbara presented the [Treasurer's Report](#).

6.4.2 It was moved by Mark and seconded by Kate to accept the Treasurer's Report.

**Motion Carried**

### **6.5 Land Use, Development, and Transportation Committee (LUDTC) Report**

6.5.1 Terry presented the [LUDTC Report](#).

6.5.2 Celine Caron stated that she contacted Councillor Brockington about possible lane reductions, noting that access in and out of driveways is a concern for people who live in that section of Walkley. She requested that residents living on Walkley be taken into consideration for any potential projects. Terry agreed that consultation with residents is important and feasibility of lane closures will be tested as part of the Walkley Road traffic calming pilot project which has been postponed as a result of the COVID-19 pandemic.

- 6.5.3 Barbara noted that the city refers to streets, including Walkley and Riverside, as arterial roads. She asked whether roads can be “re-zoned” in the same way as land, perhaps based on the residential or commercial nature of particular areas. Terry responded that West Walkley being deemed an arterial road is a historical anomaly based on a previous city plan for the road that never materialized.
- 6.5.4 Katie thanked Terry for the work completed on this file and voiced concern about the impact of lane reductions, especially in light of 2,700 new residences being developed in the community.
- 6.5.5 Laurence Charron noted that traffic on Southmore Drive East has been quite fast, but also includes racing. Families in this area have younger kids and there is a school close by. Terry pointed out that traffic calming measures relate to the side streets, as well as the arterial roads.
- 6.5.6 Laurence Charron also asked whether other calming measures could be implemented, such as large flowerpots. Terry noted that this has been discussed and is being further explored.
- 6.5.7 Joel noted that the meetings of the LUDTC are open and participation on the Committee is welcome as a means of furthering the priorities of the community and the Committee.
- 6.5.8 It was moved by Katie and seconded by Travis to accept the report of the LUDTC.

**Motion Carried**

## **6.6 Libraries Matter Committee Report**

- 6.6.1 Joel presented the [Libraries Matter Committee Report](#)
- 6.6.2 It was moved by Andrew and seconded by Mark to accept the Libraries Matter Committee Report.

**Motion Carried**

## 7. New Business

### 7.1. Updated RPCA By-Laws

- 7.1.1 It was moved by Kate and seconded by Mark to receive the updated [RPCA By-Laws](#).

### 7.2. Schedule of Meetings for 2021

- 7.2.1 The following motion was moved by Joel, and seconded by Katie:

*Be it resolved that the following meeting dates be scheduled for 2021:*

- *Board of Directors: Wednesday, December 2, 2020 – 7:00 p.m.*
- *Board of Directors: Wednesday, January 6, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, February 3, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, March 3, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, April 7, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, May 5, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, June 2, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, September 1, 2021 – 7:00 p.m.*
- *Annual Meeting of the Members: Wednesday, October 6, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, October 6, 2021 – Immediately following the Annual Meeting of the Members*
- *Board of Directors: Wednesday, November 3, 2021 – 7:00 p.m.*
- *Board of Directors: Wednesday, December 1, 2021 – 7:00 p.m.*

**Motion Carried**

### 7.3. Halloween Wrap-Up

- 7.3.1 Joel noted that while the RPCA exceeded its expectations for donations, and we also exceeded our capacity to spend because of the commitment to “quarantine” the treat bags for a week prior to delivery.

- 7.3.2 The following motion was moved by Joel and seconded by Barbara:

*Whereas the RPCA’s Halloween Activities for 2020 were an unqualified success, despite the precarious nature of the pandemic;  
and*

*Whereas community fundraising efforts greatly exceeded expectations, generating a surplus that is expected to be over \$1,000*

*when the account is settled; therefore*

*Be it resolved that the RPCA recognize the generous support of the community and the tireless efforts of all the volunteers who organized and promoted the events, bought and delivered candy and toys, assembled and distributed treat bags, wrote and read spooky stories, collected and donated pumpkins, paid or reimbursed bills, researched city bylaws and public health restrictions, shared their costumes online, and otherwise helped to retain the magic of Halloween for local children; and*

*Be it further resolved that 50% of the fundraising surplus be donated to the Ottawa Food Bank in the name of the RPCA and Riverside Park residents, and the remaining 50% be used to subsidize future community events.*

**Discussion:**

- 7.3.2.1 Bob Laird noted that the Ottawa Food Bank goes to the entire city, but the Debra Dynes Family House has a food bank which serves people within our own community and would benefit from support.
- 7.3.2.2 Barbara pointed out the program through Ottawa Network for Education to provide breakfasts in schools as another option for receiving the donation, perhaps targeting to schools in our area.
- 7.3.2.3 Joel moved and Katie seconded to table the motion until the next meeting of the RPCA.

**Motion Carried**

- 7.3.2.4 Joel asked that members submit any additional suggestions to Barbara and Joel.

## 7.4. Traffic Safety/Calming: Photo Radar

7.4.1 Terry reported that the LUDTC met with Councillor Brockington on October 23 to follow-up on traffic calming and transit concerns. The use of photo radar on West Walkley Road, West of McCarthy to Riverside Drive, was discussed. The Councillor expressed support and the city is supportive of the use of photo radar. There are limitations from the province. Terry suggested writing to MPP John Fraser to encourage the use of photo radar on West Walkley and Riverside Park. Terry will draft a letter for board approval in support of photo radar on West Walkley Road.

7.4.2 The following motion was moved by Terry and seconded by Katie:

*Be it resolved that the RPCA submit a letter to John Fraser supporting the expanded use of Photo Radar.*

### **Discussion:**

7.4.2.1 Celine Caron expressed support for photo radar, noting the fast speeds of cars all the way to airport parkway and the volume of children.

7.4.2.2 Councillor Brockington suggested that the RPCA take municipality authority into consideration in terms of deciding where photo radar is placed. Currently the province does not give cities the authority to decide on photo radar locations.

**Motion Carried**

## 7.5. Paget Park Puddle Rink Proposal

7.5.1 The RPCA has been approached by residents living in the vicinity of Paget Park who are willing to volunteer for rink upkeep. There may also be surplus money in the budget and resources from the other rinks which could be used temporarily for a year-long pilot project. If the project is successful and demonstrates consistent commitment to manage the rink, as well as sufficient uptake and demand for the rink, then consideration could be given to submitting a proposal to the city next year to make it a funded supervised rink.

- 7.5.2 Tara Peel commented on the great space in the park that could accommodate multiple different uses, including a rink. There are several families who have moved in over the last few years. It would be helpful and important to have additional winter activity options this year, in particular, given the COVID-19 pandemic.
- 7.5.3 Jenn MacInnis-Vettoretti echoed Tara’s comments, adding that some local ringette and other associations may be interested in holding events at the rink.
- 7.5.4 The following motion was put forward by Andrew and seconded by Joel:

*Be it resolved that a volunteer-run rink be established at Paget Park as a pilot project and an application submitted next year based on a successful winter.*

**Discussion:**

- 7.5.4.1 Katie spoke in support of the motion and asked about COVID safety on rinks in order that the pilot may be run as safely as possible.
- 7.5.4.2 Joel noted that he had a conversation with Andrew about posting a sign at the rink indicating that the rink is run by the Community Association and including a COVID questionnaire, accessible by QR-code, with instructions that people not to attend the rink if their responses to the questions indicate a safety risk.
- 7.5.4.3 Donna Bueckert suggested collecting numbers of participants, photos, and testimonials as part of the pilot.
- 7.5.4.4 Joel recommended having a point-person for each rink who would sit on the Rinks and Recreation Committee.
- 7.5.4.5 Barbara noted the booklet that provides guidance for rink management, including a requirement for people on hand, training in first aid, and security clearance for each rink “ward”. Barbara suggested packaging this into a single “due diligence” file.

**Motion Carried**

## 7.6. Paget Park Community Garden Proposal

- 7.6.1 Kate proposed consideration of submitting an application for having the Community Gardens at Paget Park, noting advantages of the location, including proximity to those who use the garden, available space, and water on-site.
- 7.6.2 The following motion was put forward by Kate and seconded by Andrew:

*Be it resolved that the RPCA engage in a community consultation about creating a community garden at Paget Park.*

**Motion Carried**

## 8. Other Business

- 8.1 Councillor Brockington will verify whether there is money being saved because arenas are not at capacity and, if so, whether some can be used towards community rinks.
- 8.2 The Norberry Residences must pay a cash-in-lieu charge to the city because parkland is not included in their proposal. Approximately \$100,000 is anticipated. A conversation about allocation of funds will occur and can include these possibilities for Paget Park.
- 8.3 Barbara asked whether an outdoor artificial icepad could be built that also serves as a basketball court in the summer (like at Canterbury).
- 8.4 The councillor suggested that he meet with the Environment and Parks Committee to discuss possibilities and priorities for the community.
- 8.5 Kate noted that the Environment and Parks Committee wishes to develop a park audit tool/form that could be filled out by neighbourhood captains. This should make reporting priorities and concerns to the Councillor more efficient.
- 8.6 Councillor Brockington reported that residents on streets that received new calming initiatives in 2020 will be surveyed this month and feedback will be used to refine the plans for 2021. He requested that residents of Riverside Park report any other streets that need attention and will work with the RPCA on plans for next Spring.

## 9. Announcements

- 9.1 A Big Brothers Big Sisters Ottawa Fundraising Breakfast will be taking place on Tuesday, November 24, from 8:30 to 9:30 a.m. To sign up, or for more information, visit: <https://www.bbbsso.ca/event/breakfast2020/>

## 10. Next Board Meeting

- 10.1 The next meeting of the RPCA Board of Directors will take place on Wednesday, December 2, 2020 – 7:00 p.m.

## 11. Adjournment

- 11.1 It was moved by Andrew and seconded by Barbara to adjourn the meeting.

**Motion Carried**

- 11.2 The meeting was adjourned at 9:09pm.

Meeting minutes were prepared by:

Mark Staz

Minutes confirmed by:



Joel Duff, President



Mark Staz